

COWORTH-FLEXLANDS SCHOOL

BEHAVIOUR MANAGEMENT POLICY

INTRODUCTION

Within the school, children will be offered the opportunity to develop self-discipline and self-esteem, to have regard for other children and adults and to develop respect for their environment. Parents are to be made aware of this policy.

AIMS

To promote good behaviour through

- Education
- Praise, approval and rewards
- Teaching children that actions have consequences and helping them to become increasingly responsible for their own behaviour
- Appropriate sanctions for poor behaviour

To this end, ensure that everyone at Coworth-Flexlands should respect the 'Golden Rules':

- Respect each individual person and value the special contribution they make to our school community
- Show empathy for others
- Behave in a quiet and orderly way within the school
- Respect the property of others and treat their own belongings with care
- Respect their surroundings and care for the school environment
- Show respect for and listen to teachers, adults, supervisors and each other when spoken to
- Behave on the playground and around the school in a safe, sensible way
- Develop strategies for dealing positively with various forms of conflict

STRATEGIES FOR PROMOTING GOOD BEHAVIOUR

All the staff share the responsibility for ensuring good behaviour and addressing bad behaviour and will expect to work in close co-operation with parents.

Important factors in maintaining good behaviour are:

- Setting a good example
- Educating the child through PSHE, Circle Time, Stories, Assemblies, discussions etc
- Providing differentiated learning experiences
- Having consistent, high expectations of behaviour
- Dealing fairly and effectively with poor behaviour (See below)
- Listening to pupils and not pre-judging a situation
- Using classroom management styles that encourage positive behaviour
- Maintaining a good relationship between adult and pupil
- Maintaining an attractive environment with inspiring displays
- Pupils being clear about the expectations for their behaviour

CLASSROOM BEHAVIOUR

- All adults are responsible for the safe-keeping and behaviour of the children in their care
- Class teachers, in the first instance, are responsible for dealing with behaviour in the classroom.

- All adults must inform the Form Teacher of instances of poor behaviour
- Form Teachers are responsible for keeping behaviour records and having an overview of each child in their Form. An incident book is used to record behaviour of concern.
- Form Teachers will highlight concerns to all staff at the weekly pastoral meeting
- Adults will use positive reinforcement of the school rules and classroom expectations
- We aim to reinforce good behaviour by positive attention to pupils behaving well.

REWARDS

Rewards are given by Form teachers, class teachers, support staff, supervising adults and Head. These are as follows:

- Stickers
- House Points
- Weekly badges
- Show work to class
- Display
- Stamps
- Verbal praise – shy children 1-1 basis
- Round of applause
- Headmistress's Award
- Caring Tree
- Muffin & the Golden Book
- Special pencils

CONSEQUENCES FOR POOR BEHAVIOUR

All cases of poor behaviour should be shared with the Form Teacher and significant poor behaviour noted in the Form Incident book.

Allegations of bullying will be dealt with according to our Anti-Bullying Policy

We never use corporal punishment.

All actions should be taken with the direct intention of educating the child in how to behave properly and not in anger or with the intention of retribution or punishment.

Children with special educational needs may require to be treated differently from other children in certain circumstances. This will be written into their Individual Education Plan and should be referred to prior to administering any sanctions/consequences.

Physical Contact & Restraint

Members of staff may very occasionally have to make physical interventions with children and only where:

- It is necessary to protect the child or another person from immediate danger, or
- To prevent significant damage to property

Members of staff must use the minimum force necessary for the shortest period of time possible, according to their training, and never restrain a child using ties, ropes or other artefacts.

Actions (in ascending order) by school group

Pre-Prep

- Explanation of behaviour expectations given to the child
- Reminder of expected behaviour

- Explanation of the consequences of continuing to behave badly
- Appropriate sanctions that directly relate to the behaviour exhibited
- Apologies given if necessary
- For more serious offences the parents will be informed
- In cases of consistent, repeated poor behaviour, the Form Teacher will work with the Deputy Head to put a plan of Action in Place. This will be shared with the parents
- In cases where the plan of action is not resulting in modifying the child's behaviour the Head will be consulted
- If no further improvement is seen the Head will consult with the parents
- The Head reserves the right to require that a pupil be withdrawn from the school in cases of exceptional or unresolved poor behaviour

Prep

- Explanation of behaviour expectations given to the child
- Reminder of expected behaviour
- Explanation of the consequences of continuing to behave badly
- Appropriate sanctions that directly relate to the behaviour exhibited
- A red slip results in the loss of House Points; **1** for the 1st, **3** for the 2nd and **5** for the 3rd.
- Apologies given if necessary
- For more serious offences the parents will be informed
- A child may be put on 'Report'. This involves sharing specific behaviour targets with the child and staff directly monitoring the behaviour on a lesson by lesson basis and during break times
- In cases of consistent, repeated poor behaviour, the Form Teacher will work with the Deputy Head to put a plan of Action in Place; this will be shared with the parents
- In cases where the plan of action is not resulting in modifying the child's behaviour the Head will be consulted
- If no further improvement is seen the Head will consult with the parents
- The Head reserves the right to require that a pupil be withdrawn from the school in cases of exceptional or unresolved poor behaviour

PLAYGROUND BEHAVIOUR

The staff supervising the children in the playground have a duty of care to keep them safe.

- The staff on duty have the responsibility of intervening with incidents of unacceptable behaviour.
- Duty Staff should inform the Form Teacher of any incidents and sanctions imposed when break time is over, completing the Incident Book if appropriate
- If an incident is or could be dangerous, the child should be withdrawn from the playground and the Head informed.

This policy should be read in conjunction with the

- Playground Supervision Policy
- Anti-bullying policy
- PSHE policy
- Child Protection Policy
- Standard Terms & Conditions (see extracts in Appendix 1 below)

Signed:.....
Head

Date:.....

Extracts from School Terms and Conditions of Entry.

2d) Conduct of the School: The Head is responsible for the care and good discipline of pupils while they are in the charge of the School or its staff and for the day to day running of the School and the curriculum. The Head is responsible also for the imposition of any sanction including suspension during investigation or following a breach of school discipline, and removal or expulsion under clause 6 below and, under the direction of the Governors, exclusion for non-payment of fees. The Head is not responsible, unless negligent, for a pupil who is absent from the School in breach of school discipline. It is a condition of remaining at the School that parents and the pupil accept the school regime and the Rules (in so far as they are lawful and reasonable) as to appearance and dress and the rules of school discipline that apply from time to time.

6. Removal and Expulsion of a Pupil

a) Removal at the Request of the School: Parents may be required, during or at the end of a term, to remove the pupil, without refund of fees, temporarily or permanently from the School if, after consultation with a parent, the Head is of the opinion that the conduct or progress of the pupil has been unsatisfactory or if the pupil, in the judgement of the Head, is unwilling or unable to profit from the educational opportunities offered (or a parent has treated the School or members of its staff unreasonably) and in any such case removal is considered to be warranted. The Acceptance Deposit will be refunded in the event of removal from the School and fees in lieu of notice will not be charged but all outstanding fees will be payable in full.

b) Expulsion: A pupil may be expelled at any time if the Head is reasonably satisfied that the pupil's conduct (whether on or off school premises or in or out of term time) has been prejudicial to good order or school discipline or to the reputation of the School. The Head will act fairly and in accordance with the procedures of natural justice and will not expel a pupil other than in grave circumstances. There will be no refund of fees following expulsion (and all unpaid fees must be paid). The Acceptance Deposit will not be returned/credited; but fees in lieu of notice will not be charged.

c) Discretion of Head: The decision to exclude, suspend or require removal or expel a pupil and the manner and form of any announcement shall be in the sole discretion of the Head. In no circumstances shall the School or its staff be required to divulge to parent/s or others any confidential information or the identities of pupils or others who have given information which has led to suspension, the requirement to remove or expulsion or which the Head has acquired during an investigation.

d) Review: In the event of expulsion or of a pupil's removal being required, the Head will advise parents of the procedure (of which copies are available on request) under which a written application for a review of the decision may be made.

e) Access: A pupil who has been withdrawn, excluded, suspended, removed or expelled from the School has no right to enter school premises without the written permission of the Head.